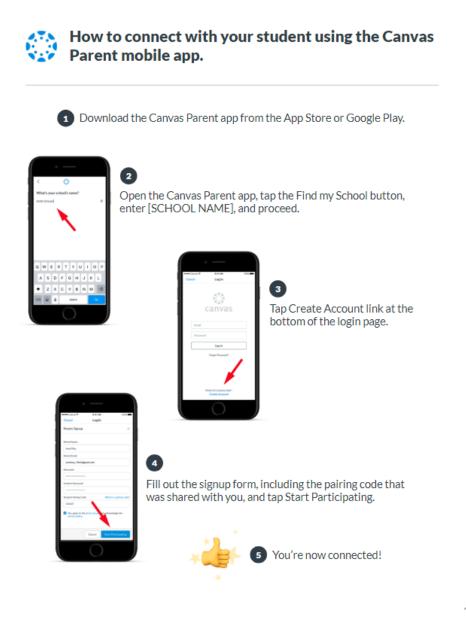
Over the summer of 2018, Canvas made changes to how parents create Observer Accounts. This only applies if you are creating a NEW Canvas account as existing accounts are not impacted.



How do I generate a pairing code?

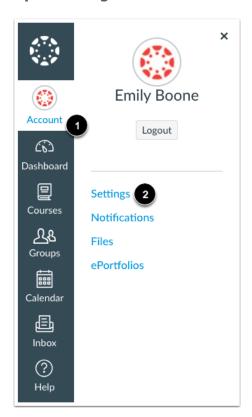
Your students can generate a pairing code to link an observer to their Canvas account. An observer can enter the pairing code <u>in their User Settings Observing tab</u>. You must create a separate pairing code for each observer who wants to link to your account.

An observer is a parent, guardian, mentor, counselor, or another individual who needs to view their Canvas courses. Linked observers can can view and participate in certain elements of your Canvas courses. For more information on the observer role, view the Observer Visibility and Participation PDF.

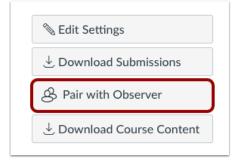
After the Student logs into canvas at www.qcsd.org/canvas

Step 1: In Global Navigation, click the **Account** link [1], then click the **Settings** link [2].

Open Settings

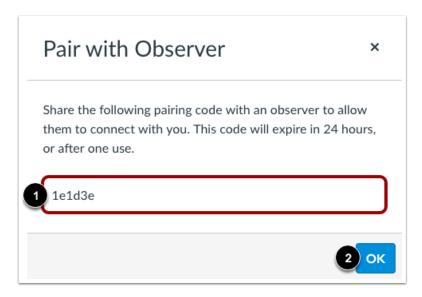


Pair with Observer



Click the **Pair with Observer** button.

Copy Pairing Code



Copy the six-digit alphanumeric pairing code [1]. You will need to share the code with the observer who will link to your account. The pairing code will expire after 24 hours or its first use.

To close the window, click the **OK** button [2].

What if I have a young child who is unable to log in to Canvas and create the pairing code for me?

1) At the beginning of the school year each school provides you your child's username and password. You can log in as your child to generate the pairing code.

Why wouldn't I just log in as my child with that username and password?

You can. However, you lose the benefit of the announcements and notifications to the app, cell phone, email etc that come with having a parent account. We highly recommend creating your own account using the process outlined above.

To learn more about the functionality you have with an observer account go to:

https://community.canvaslms.com/docs/DOC-10917